

Request for Proposal Number: 03-12

Acknowledgment of Addenda

The undersigned acknowledges receipt of the following addenda to the bidding document:

**THE COMPLETED ACKNOWLEDGEMENT OF ADDENDA FORM
SHOULD BE RETURNED WITH BID RESPONSE PACKAGE: NOT
SENT TO RIPTA SEPARATELY**

ADDENDUM NO. 2 DATED: June 10, 2003

NOTE: Failure to acknowledge receipt of all addenda may cause the bid to be considered non-responsive to the solicitation. Acknowledged receipt of each addendum must be clearly established and included with the bid.

Name of Bidder

Street Address

City, State, Zip

Signature of Authorized Official

Date

IFB Number 03-13

Addendum No. 2

Date: June 10, 2003

Attached please find the following:

Minutes of Pre-Proposal Meeting, May 29, 2003

Amended Sections of the Specifications.

Amended Specifications

XXX. (Page 84)

The Rhode Island Public Transit Authority (RIPTA) is seeking the services of environmental consulting firm(s) to perform comprehensive, multimedia environmental assessments of RIPTA facilities and properties to assess compliance with state and federal environmental laws and regulations and OSHA regulations for a period of one year with up to four annual renewal options to be exercised at the sole discretion of the Authority. On an as-needed, per task basis, the consultant will collect, analyze, and interpret appropriate information about each RIPTA property and its operations; identify all instances of regulatory noncompliance; develop and implement corrective action plans for each identified noncompliant condition, including time and cost estimates for implementation; and identify pollution prevention measures to help prevent future noncompliance. **The Rhode Island Public Transit Authority would like to make it clear that the Environmental Services referenced in this Request for Proposals are an ON CALL, PER TASK BASIS at the sole discretion of the Authority.**

XXXI. (Pages 84- 88)

Sections B, C, D, E, F,G, I, J and Q are omitted in their entirety.

XXXII Contractor Submissions

Proposers shall submit the following in their proposal response package.

- A. **Deleted**
- B. Resumes of key staff and staff that may be assigned to RIPTA projects
- C. Description of past four projects
- D. List of four references
- E. General Pricing Guidelines for Environmental Services

The Four Sample projects have been deleted from the proposal.

**Invitation for RFP Number 03-12
Pre RFP Meeting
May 29, 2003
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The meeting came to order at 1:04 p.m. Michael J. McGrane, RIPTA Contract Manager welcomed all those present. Mr. McGrane introduced RIPTA Personnel present. Please refer to the attached Sign-in Sheet for a list of attendees. Mr. McGrane gave a brief background of the specifications for the RFP Package and the purpose of this meeting. Mr. McGrane asked those present to identify themselves when asking questions. Following is a summary of the meeting.

Michael McGrane cautioned prospective Proposers to be diligent when completing the required forms, to pay attention to the details such as the required number of copies needed. . Vendors need only to submit the required forms listed in the Proposal Package on page 44. Vendors having difficulty completing the required forms are encouraged to contact the Michael McGrane for guidance.

Kristine Williamson, RIPTA's Legal Counsel for Environmental Issues gave a brief background of the regulatory environment at RIPTA. Ms. Williamson stated that there are a multitude of tasks which RIPTA will expect the Consultant to perform. The Consultant will be expected to take a hands on approach, they must be willing to get directly involved in the details of the issues at RIPTA.

The meeting was opened to questions from the various participants:

Al Hanscom, Beta Group Inc.: Is the Authority seeking both Professional and Non Professional Services?

Kristine Williamson, Legal Counsel: We are looking for a consultant with a very hands on approach.

Al Hanscom, Beta Group Inc.: Does the Authority uses a Computer based Environmental Management System/

Kristine Williamson, Legal Counsel: RIPTA uses some computers, but the Consultant must use a hands on approach.

Daniel Lanier, Louis Berger Group: Is there a description of RIPTA's Environmental Program and facilities in place?

Kristine Williamson, Legal Counsel: Not at this time, one will be developed at future date.

John Hartley, GZA GeoEnvironmental: How much detail do you want submitted on the sample cost projects.

Michael J. M^cGrane, RIPTA: There should be enough detail included to properly evaluate the sample proposal. The samples projects should not be any longer than necessary.

John Hartley, GZA GeoEnvironmental: How are the DBEs to be evaluated?

Michael J. M^cGrane, RIPTA: The DBE participation is a goal for RIPTA. Proposers should submit any DBE firms they plan on using for the project.

David Anderson, Clean Harbors: How many EPA Identification Numbers does RIPTA have, what is RIPTA's Generator status?

Kristine Williamson, Legal Counsel: Two.

Richard Hittinger, Alliance Environmental: Does RIPTA plan on selecting one firm, or more than one firm.

Kristine Williamson, Legal Counsel: No decision has been made at this time; the selection results will depend upon the Proposals submitted to the Authority.

There being no further business, the meeting adjourned at 1:45 p.m.
Respectfully submitted

Michael J. M^cGrane
Contract Manager.